

Title: STAGE HAND -- Volunteer

Responsible to: Stage Manager

Purpose: Produce the best possible atmosphere by assisting the stage manager in fulfilling their duties and to assist with the set up, change and tear down tech, staging and props for the events.

Qualifications & Skills Required:

1. Is able to work in a team settings and take directions.
2. Has experience working with running, patching and winding LXR and Speakon cables.
3. Is organized and can take written plans and help them come to life.
4. Has good communication skills.
5. Is able to think quickly and react/trouble-shoot properly in high stress situations.
6. Is willing to attend training sessions and read/watch other training material for improving existing skills.

Length of Service: MCC Conference 2016

Time Required: Schedule to be posted at a later date. Dependant on Conference Schedule

Tasks:

Pre-event

1. Meet with Stage Manager.
2. Assist with proper stage and back stage check.
3. Assist Audio and Lighting techs.
4. Attend rehearsals as required.

During Event

1. Move props, set pieces, chairs, etc. as required.
2. Responsible for following the Stage Manager's direction during services.
3. Responsible for communicating challenges to the Stage Manager.
4. Responsible for following stage and schedule cues.
5. Assist with moving people on and off of stage as required.
6. Responsible for providing a distraction-free service

Post-event

1. Talk with the Stage Manager make sure everything is setup for the next event.
2. Note any broken/faulty equipment and take it out of service if possible.